

<b>Syllabus: Digital Video Editing &amp; Production</b>		<b>Points Possible</b>	<b>Course Hours</b>
<b>Course Overview</b>			<b>4</b>
<b>Lab 1: Start the Course</b>			
	<i>Identify computer requirements.</i>		
	<i>Learn how to move through the course.</i>		
	<i>Switch between windows.</i>		
<b>Lab 2: Set Up Your Computer</b>			
	<i>Find files and folders on a computer.</i>		
	<i>Set up a computer to show the List folder view and file name extensions.</i>		
	<i>Make a course folder.</i>		
<b>Lab 3: Set Up a Browser and Install Software</b>			
	<i>Set up a Web browser.</i>		
	<i>Download and install software.</i>		
<b>Lab 4: Download Resources and Zip Assignments</b>			
	<i>Get the course resources.</i>		
	<i>Learn about finding, completing, and turning in assignments.</i>		
	<i>Zip and unzip files and folders.</i>		
<b>Workshop 1: Developing Your Visual Vocabulary</b>			<b>4</b>
<b>Lab 1: Creating Your First Movie</b>			
	<i>Define the three stages of movie-making: preproduction, production and post production.</i>		
	<i>Brainstorm the first movie topic.</i>		
<b>Lab 2: Creating a Visual Vocabulary</b>			
	<i>Practice camera techniques while scouting locations.</i>		
	<i>Define operating tips for the video camera.</i>		
	<i>Practice camera angles.</i>		
	<i>Practice camera movements.</i>		
	<i>Practice framing shots.</i>		
<b>Quiz 1: Visual vocabulary</b>		<b>3</b>	
<b>Workshop 2: Planning and Filming Your First Movie</b>			<b>23</b>
<b>Lab 1: First Movie Pre-production</b>			
	<i>Write the movie treatment.</i>		
	<i>Define audio and video script terms.</i>		
	<i>Write the movie script.</i>		
	<i>Draw the storyboards.</i>		
	<i>Create the production schedule.</i>		
<b>Assignment 1: First movie preproduction documents</b>		<b>10</b>	
	<i>See project description document for detailed instructions.</i>		
<b>Lab 2: Filming Your First Movie</b>			
	<i>Practice more camera techniques.</i>		
	<i>Define a shooting script.</i>		
	<i>Film the movie scenes.</i>		
	<i>Film establishing shots and close ups.</i>		
	<i>Use the treatment and storyboards when filming.</i>		
	<i>Gather audio and image files.</i>		
<b>Quiz 2: Audio and video concepts</b>		<b>3</b>	
<b>Workshop 3: The Editing Process</b>			<b>15</b>
<b>Lab 1: Importing Video</b>			
	<i>Import video into a project.</i>		
	<i>Open Windows Movie Maker.</i>		
	<i>Create and save a new project.</i>		
	<i>Capture video from the camera.</i>		
	<i>Import video into a project.</i>		
<b>Lab 2: Editing Your Movie</b>			
	<i>Use the storyboard and the timeline.</i>		
	<i>Add clips to a project.</i>		
	<i>Arrange clips.</i>		
	<i>Split clips.</i>		
	<i>Combine clips.</i>		
	<i>Trim clips.</i>		
<b>Lab 3: Using Video FX</b>			
	<i>Add video FX.</i>		
	<i>Add transitions.</i>		
	<i>Add text screens.</i>		

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<b>Lab 4: Adding Sound FX</b>			
	<i>Add audio.</i>		
	<i>Import audio files.</i>		
	<i>Add audio.</i>		
	<i>Use audio levels.</i>		
	<i>Adjust audio levels.</i>		
	<i>Save the movie.</i>		
<b>Quiz 3: The editing process</b>		<b>3</b>	
<b>Assignment 2: Edited Movie - Final</b>			
	See project description document for detailed instructions.	<b>20</b>	
<b>Workshop 4: Planning For Your Second Movie</b>			<b>5</b>
<b>Assignment 3: Reflections on my first movie</b>			
	See project description document for detailed instructions.	<b>5</b>	
<b>Lab 1: Defining Film Elements and Genres</b>			
	<i>Brainstorm topics for the second movie.</i>		
	<i>Define the elements of film.</i>		
	<i>Define movie genres.</i>		
	<i>Supply examples of movies to each genre.</i>		
<b>Quiz 4: Movie elements and genres</b>		<b>3</b>	
<b>Lab 2: Planning Your Second Movie</b>			
	<i>Define preproduction activities.</i>		
	<i>Define the second movie: 2-3 minutes long.</i>		
	<i>Brainstorm the second movie topic and style.</i>		
	<i>Scout locations.</i>		
<b>Workshop 5: Preproducing Your Second Movie</b>			<b>14</b>
<b>Lab 1: Writing Your Second Movie</b>			
	<i>Write the treatment.</i>		
	<i>Write the script.</i>		
	<i>Create the storyboards.</i>		
<b>Lab 2: Filming Your Second Movie</b>			
	<i>Create a shot list.</i>		
	<i>Create the production schedule.</i>		
<b>Assignment 4: Preproduction Documents for 2nd movie</b>			
	See project description document for detailed instructions.	<b>20</b>	
<b>Workshop 6: Producing Your Second Movie</b>			<b>25</b>
<b>Lab 1: Using More Advanced Camera Techniques</b>			
	<i>Define final camera hints.</i>		
	<i>Create illusions with the camera.</i>		
	<i>Compose and frame shots.</i>		
<b>Lab 2: Filming Your Second Movie</b>			
	<i>Define the cutaway shot.</i>		
	<i>Film your second movie.</i>		
<b>Quiz 5: Advanced camera techniques</b>		<b>3</b>	
<b>Lab 3: Editing Your 2nd Movie</b>			
	<i>Use information in Workshop 3 to edit the second movie.</i>		
	<i>Define montage.</i>		
	<i>Create title and credit screens.</i>		
	<i>Save your final movie.</i>		
<b>Assignment 5: Edited 2nd Movie - Final</b>			
	See project description document for detailed instructions.	<b>30</b>	
		<b>Total</b>	<b>90</b>